

Web Browser Tasks

This Book section holds guides for web browser related tasks

- [HOW TO: Export & Import Microsoft Edge Browser Password](#)
- [HOW TO: Export & Import Microsoft Edge Browser Bookmarks](#)
- [HOW TO: Export & Import Chrome Browser Passwords](#)
- [HOW TO: Export & Import Chrome Browser Bookmarks](#)

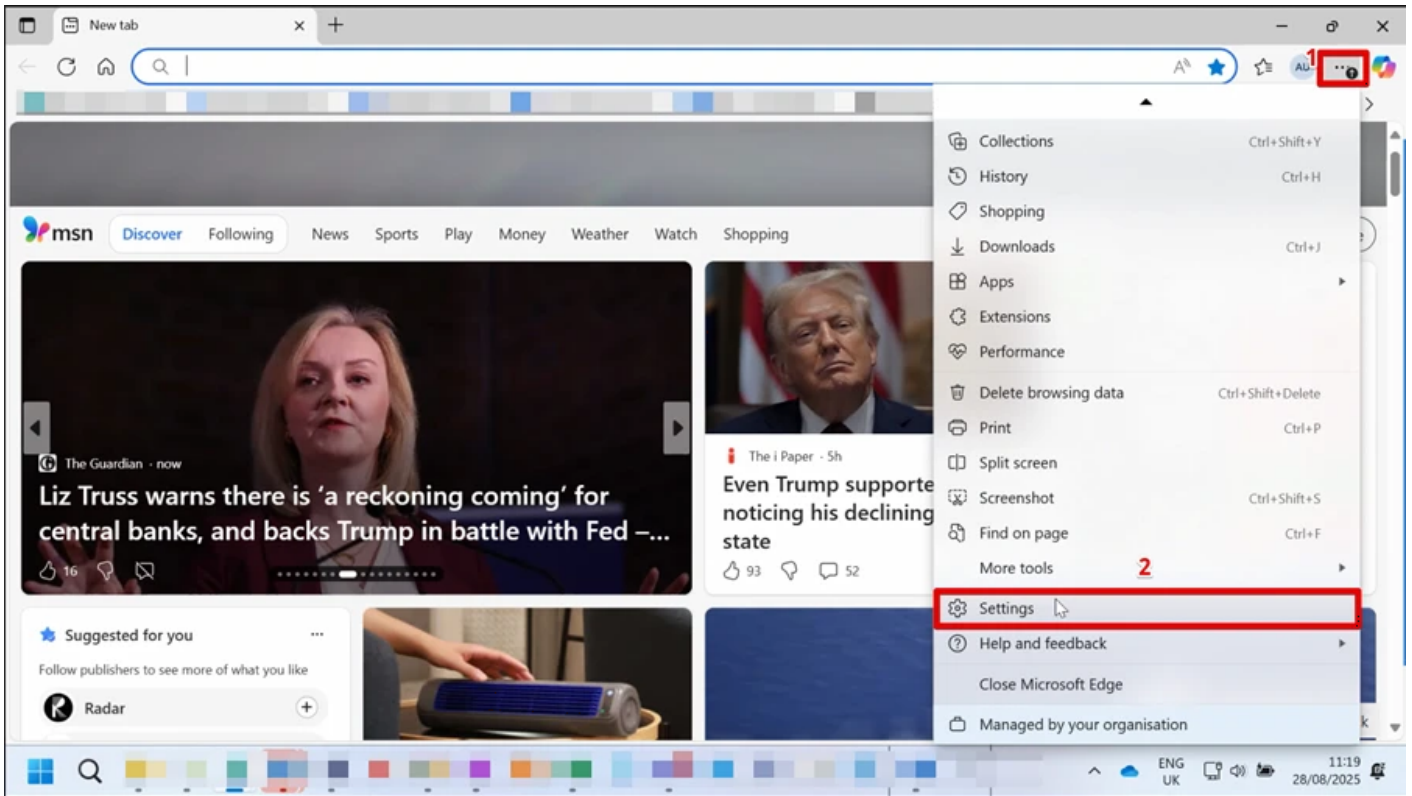
HOW TO: Export & Import Microsoft Edge Browser Password

Field	Details
Document Type	How-To Guide - Export & Import MS Edge browser Password Runbook
Applies To	Browser
Audience	End-users
Author	AK. Udofeh
Last Updated	September 2025

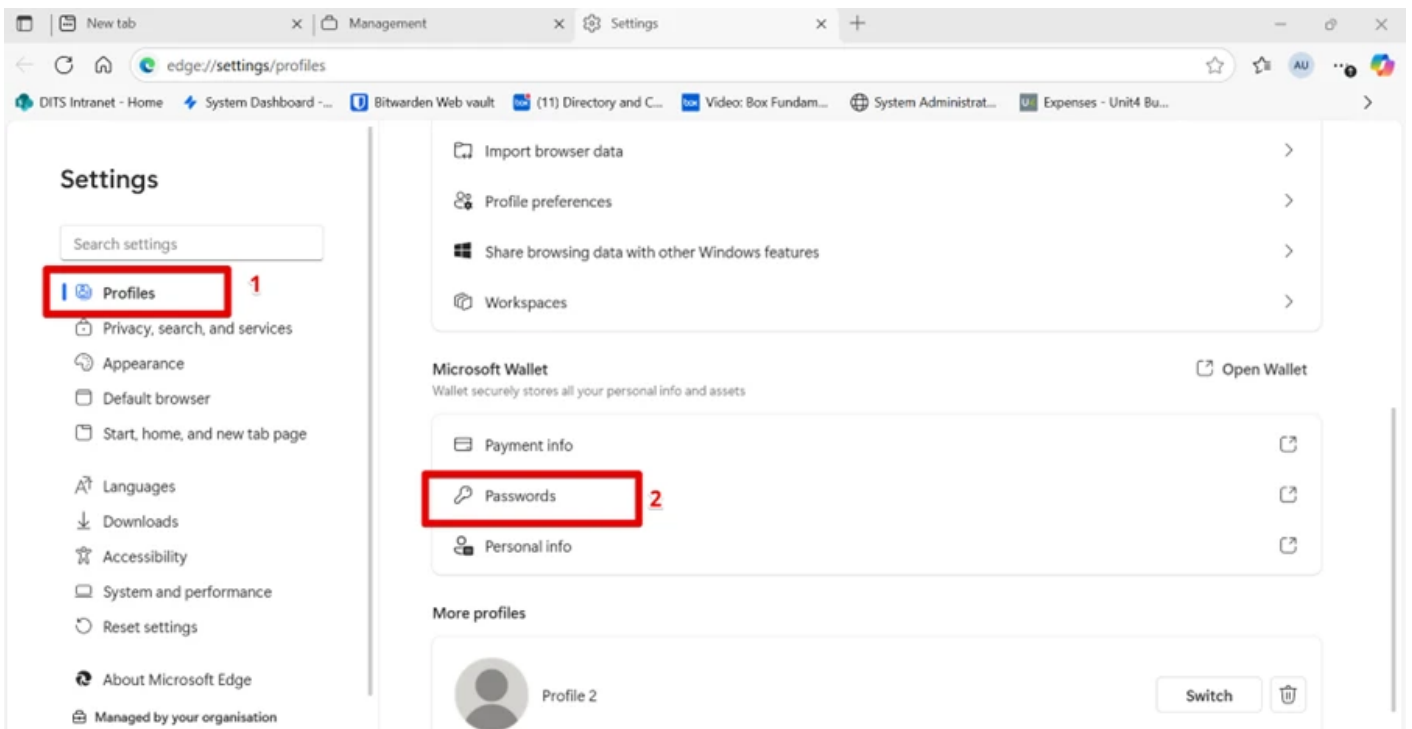
Overview

This document outlines steps to export and import Microsoft Edge browser passwords (the passwords you've saved in your Edge browser) before joining your device to Entra ID (Azure AD) or before switching to a new device.

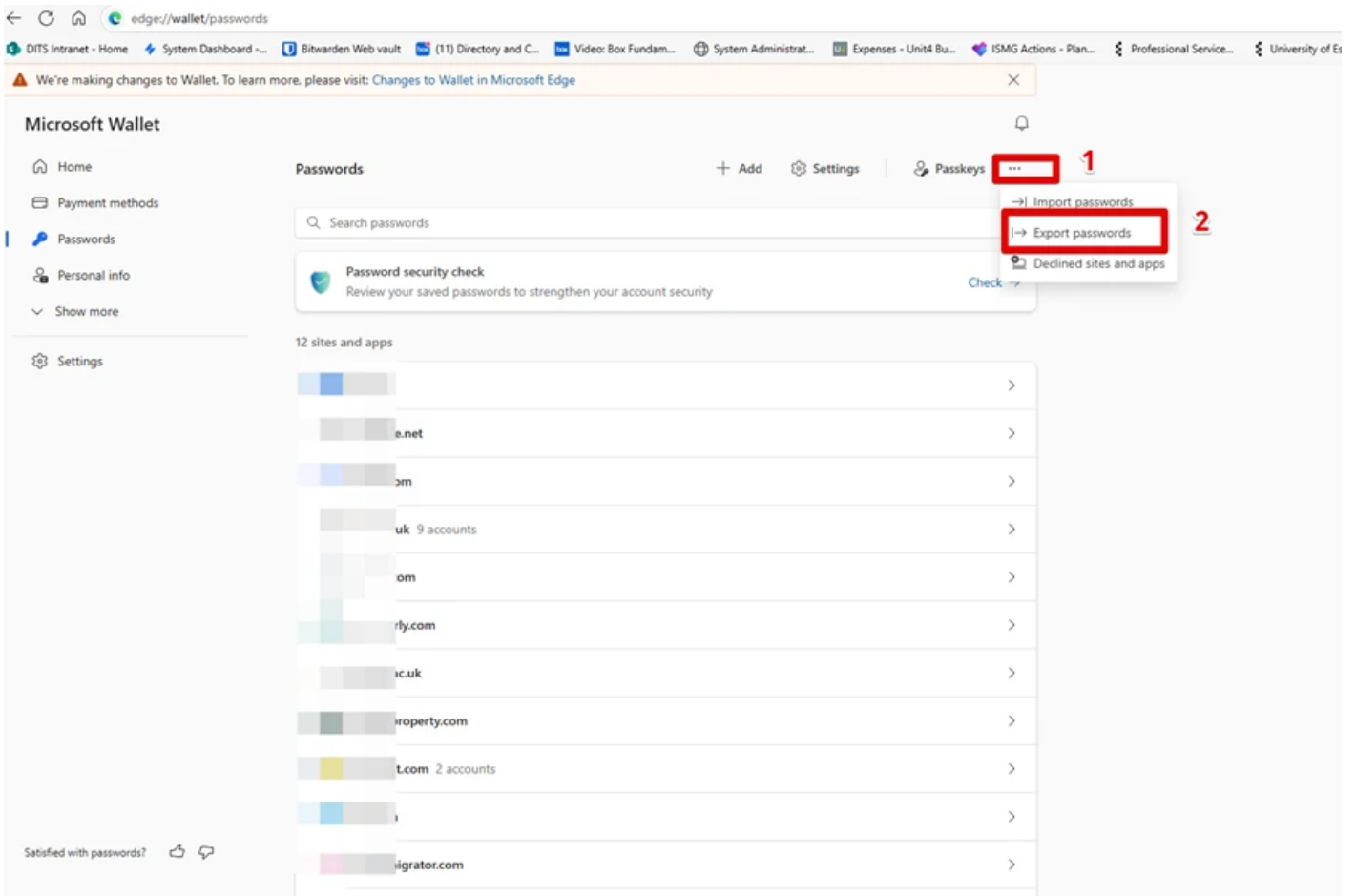
Step 1: Open Edge > Settings and more (...) > Settings.



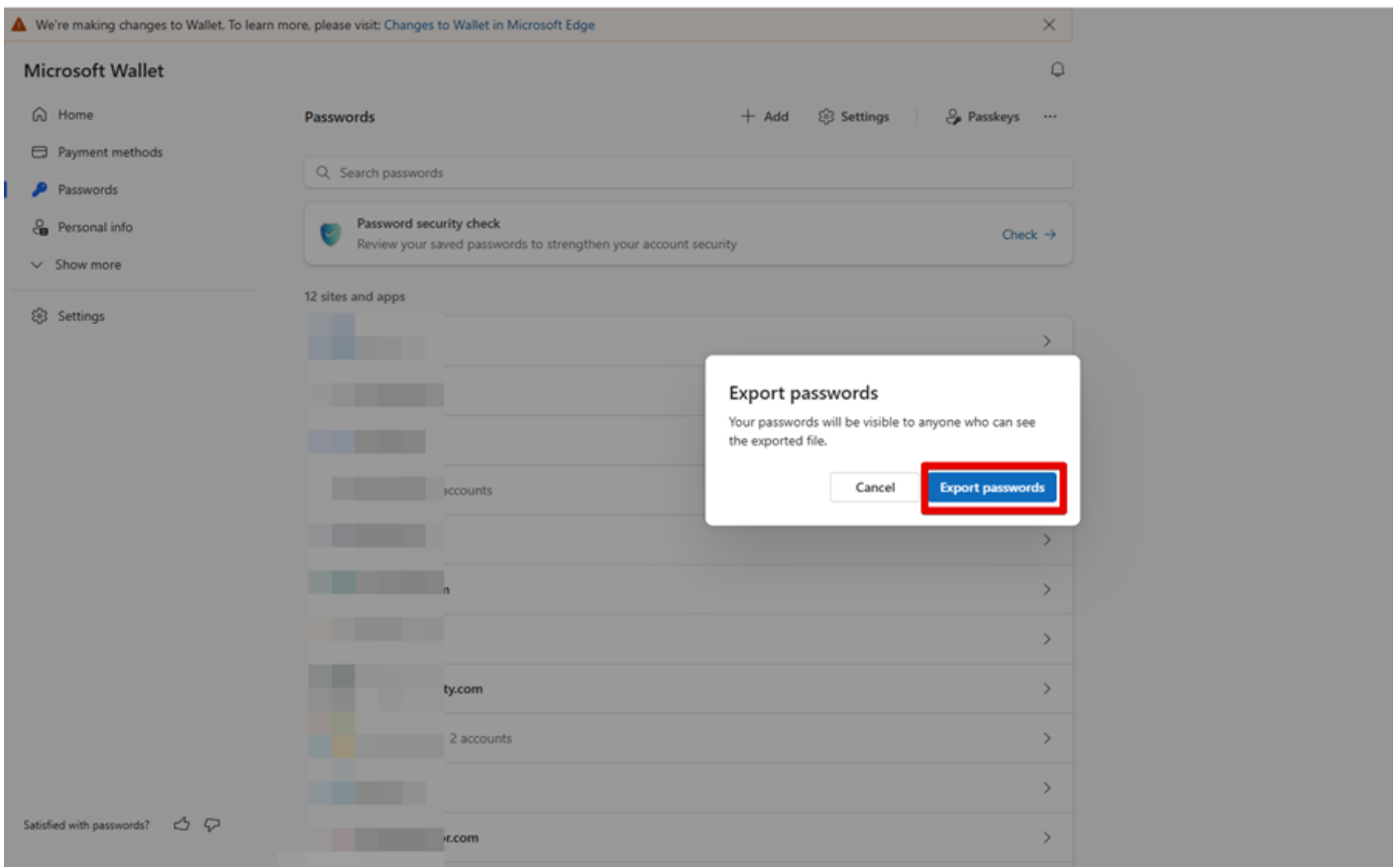
Step 2: Go to Profiles > Passwords.



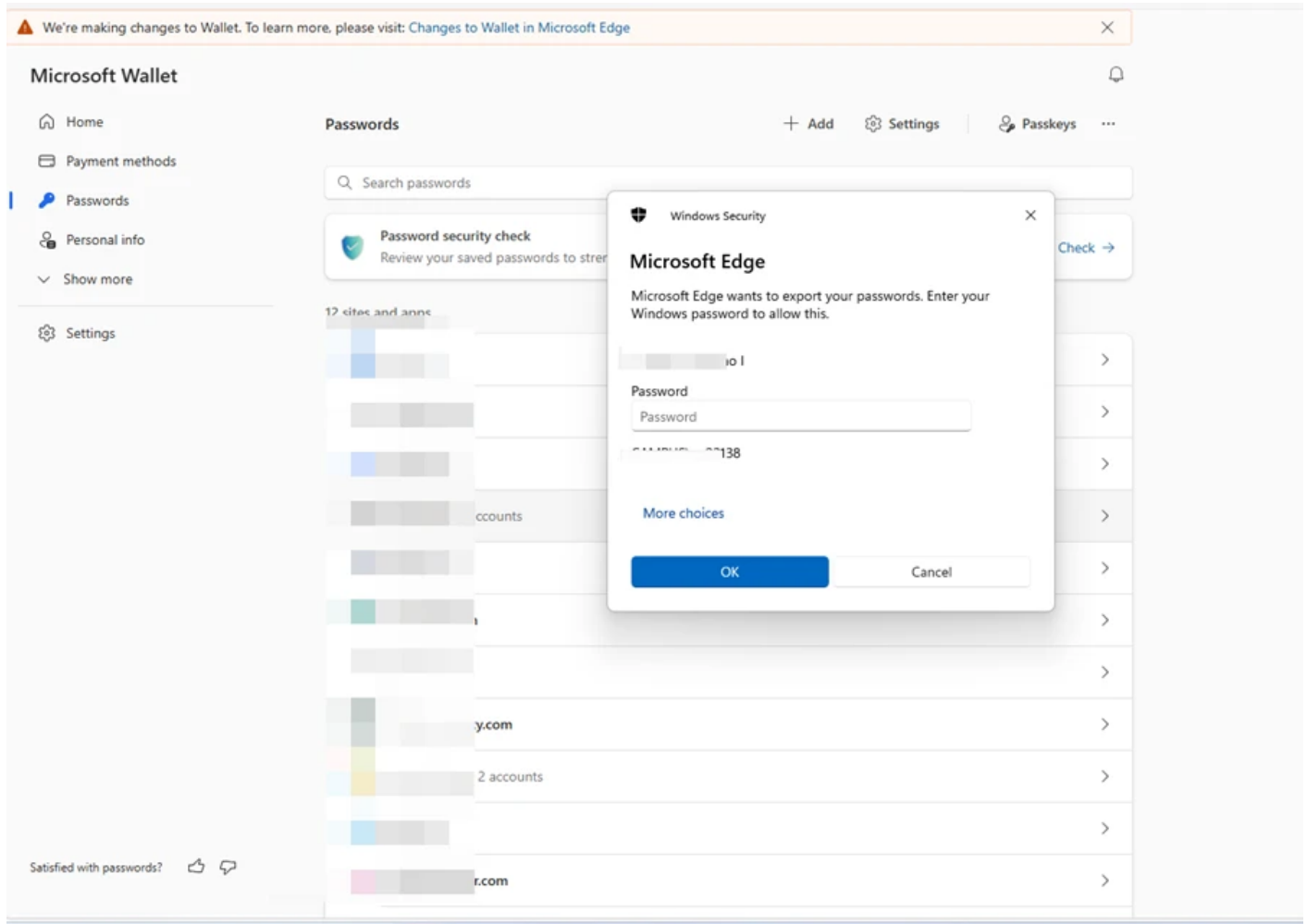
Step 3: Click the three dots (...) > Export passwords.



Step 4: Click “Export passwords” to confirm you want to proceed.



Step 5: Confirm with your credentials > save the .csv somewhere safe. (You may want to save it in OneDrive or Box)



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HOW TO: Restore or Import Microsoft Edge Browser Passwords

Step 1: Open **Edge**.

Step 2: Click the **three dots (...)** > **Settings** > **Profiles** > **Passwords**.

Step 3: Click the **three dots (...)** select **“Import passwords”**.

Step 4: Select the `.csv` password file you exported earlier.

Step 5: Click **Open**.

Step 6: Edge will now import your passwords.

CSV is plain text. Delete it after importing to protect your credentials.

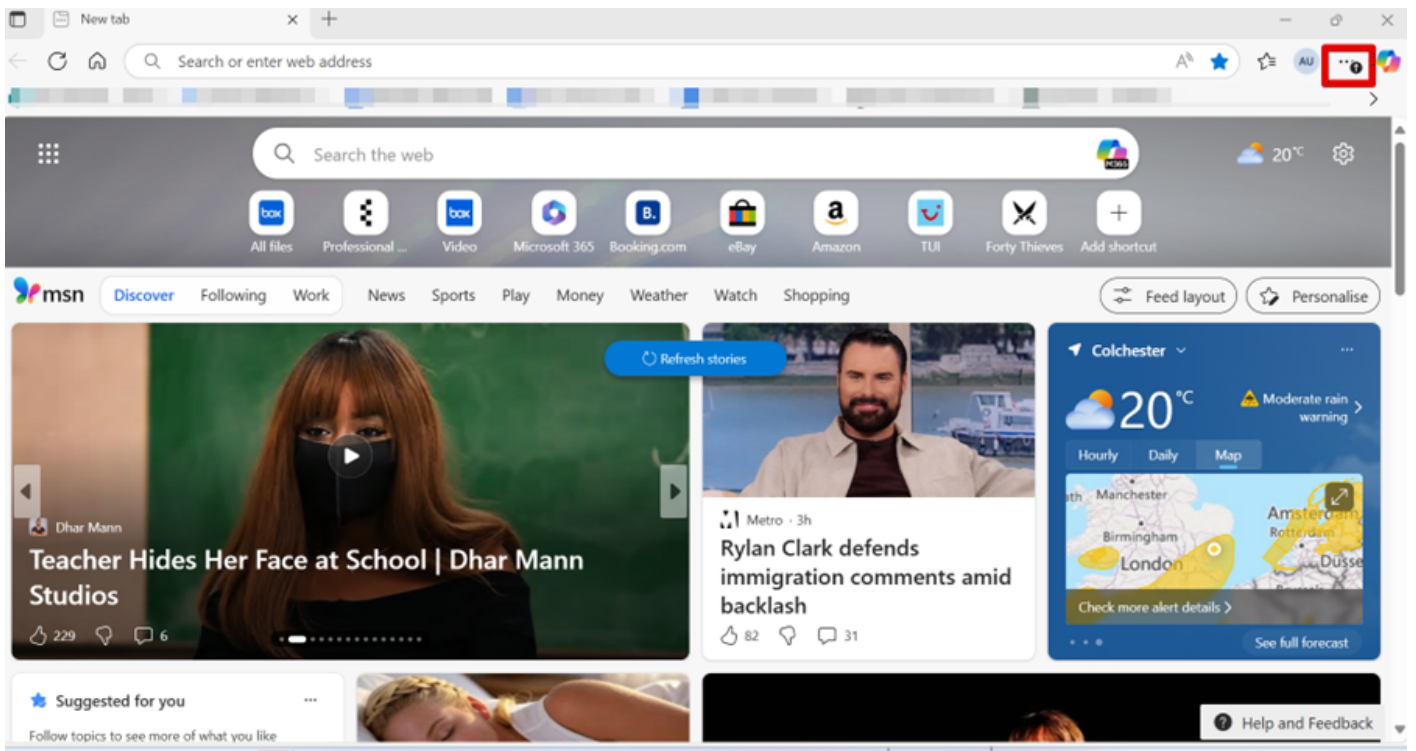
HOW TO: Export & Import Microsoft Edge Browser Bookmarks

Field	Details
Document Type	How-To Guide - Export & Import MS Edge browser Bookmarks Runbook
Applies To	Browser
Audience	End-users
Author	AK. Udofeh
Last Updated	September 2025

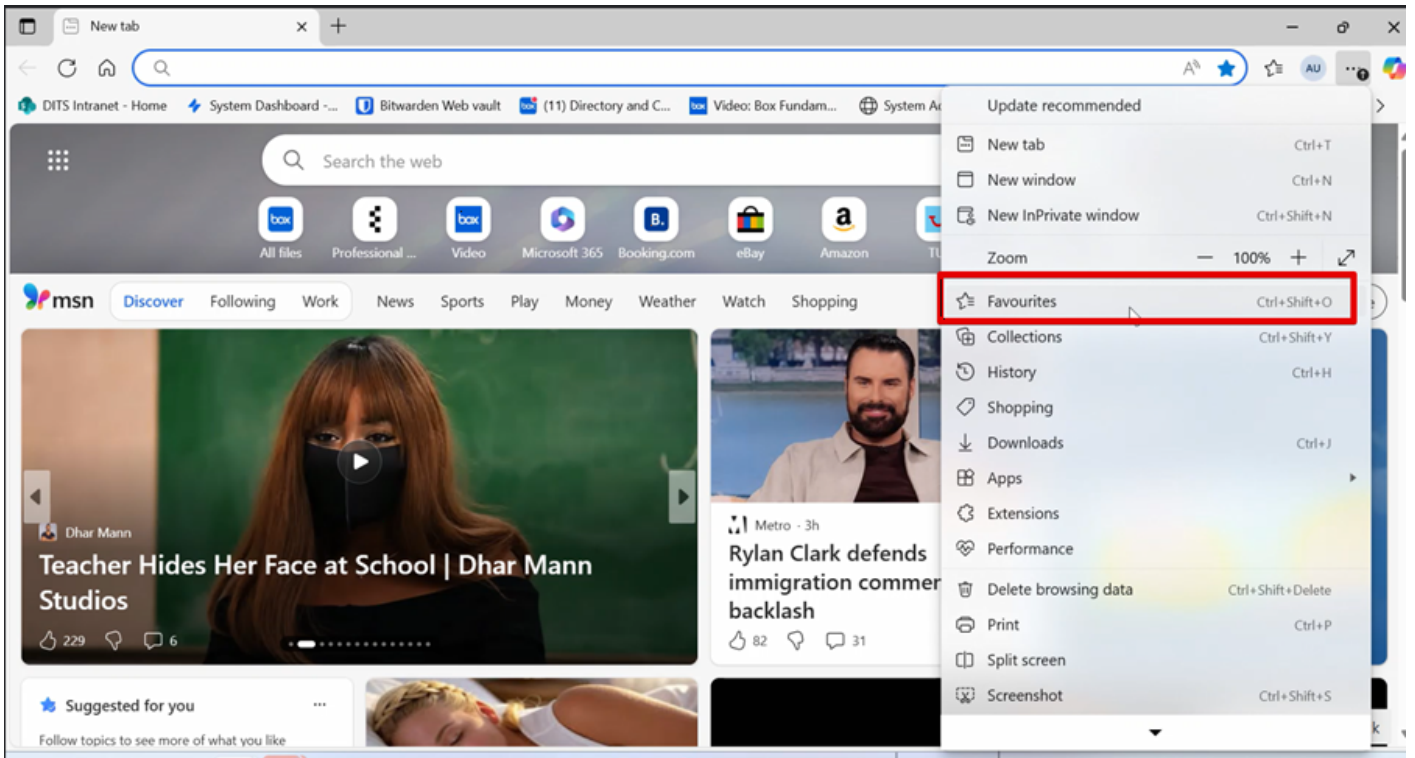
Overview

This document outlines steps to export and import your Microsoft Edge browser bookmarks before joining your device to Entra ID (Azure AD) or before you switch to a new device.

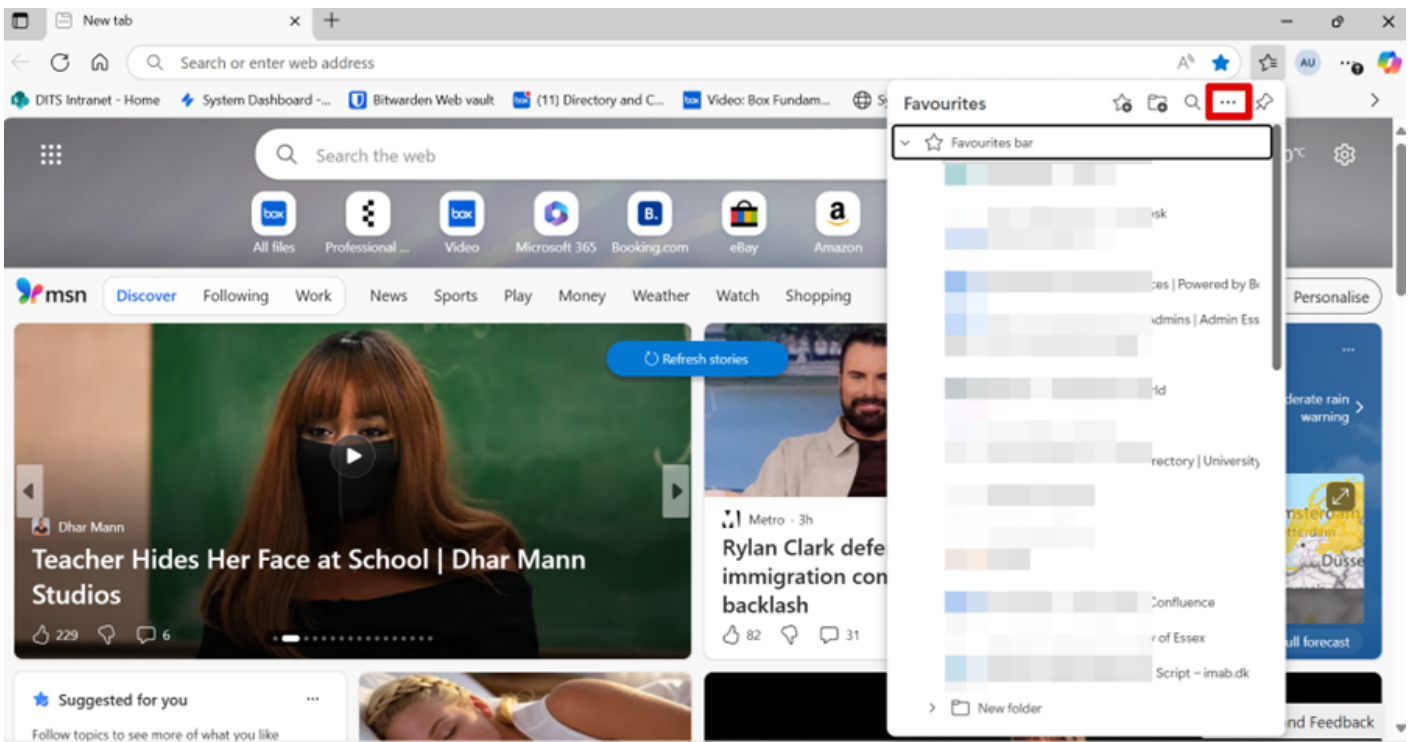
Step 1: Open Edge > Settings and more (...)



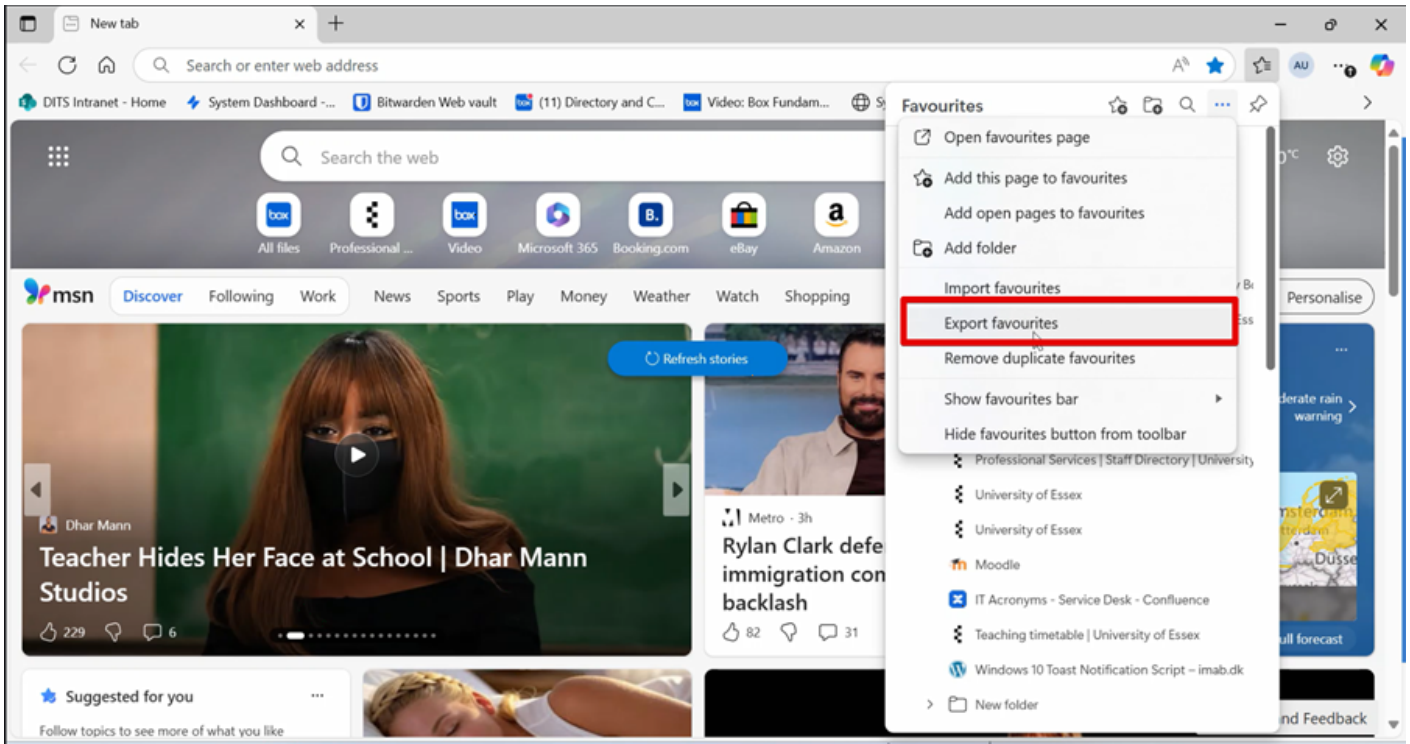
Step 2: Click "Favourites".



Step 3: Click the three-dot ... menu (top right)



Step 4: Click "Export favourites" > save the .html file. (You may want to save it in OneDrive or Box)



HOW TO: Import or restore Microsoft Edge Browser Bookmarks

Step 1: Open **Edge**.

Step 2: Click the **three dots (...)** in the top-right corner.

Step 3: Go to **Favourites**.

Step 4: Click the **three-dot menu > Import favourites**.

Step 5: Choose **“Import”** beside the **“Import data from IE11”** option > select **“Favourites or bookmarks HTML file”** from the list (“Import browser data” menu list).

Step 6: Browse to the exported `.html` bookmarks file you saved earlier.

Step 7: Select it and click **Open**.

Step 8: Your bookmarks will now appear in Edge.

Delete .html files after importing on the new device.

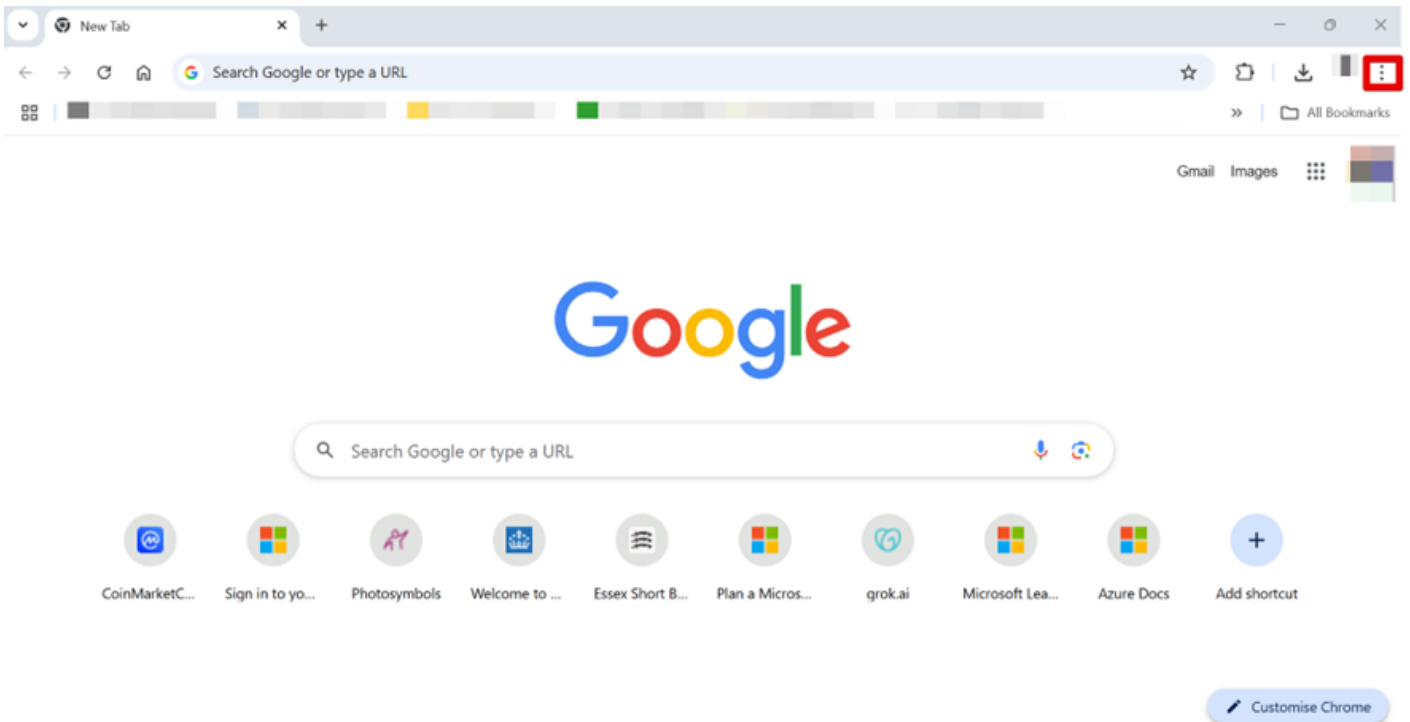
HOW TO: Export & Import Chrome Browser Passwords

Field	Details
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Audience	End-users
Author	AK. Udofeh
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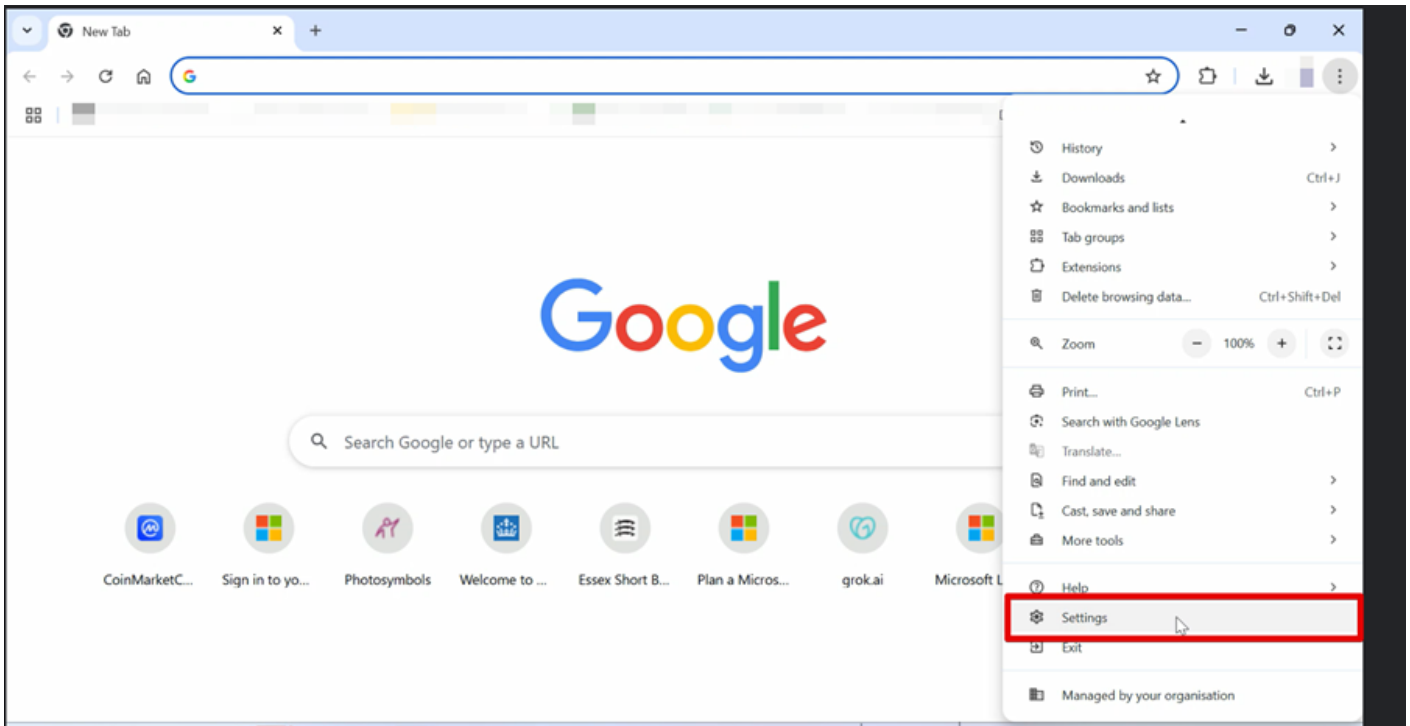
Overview

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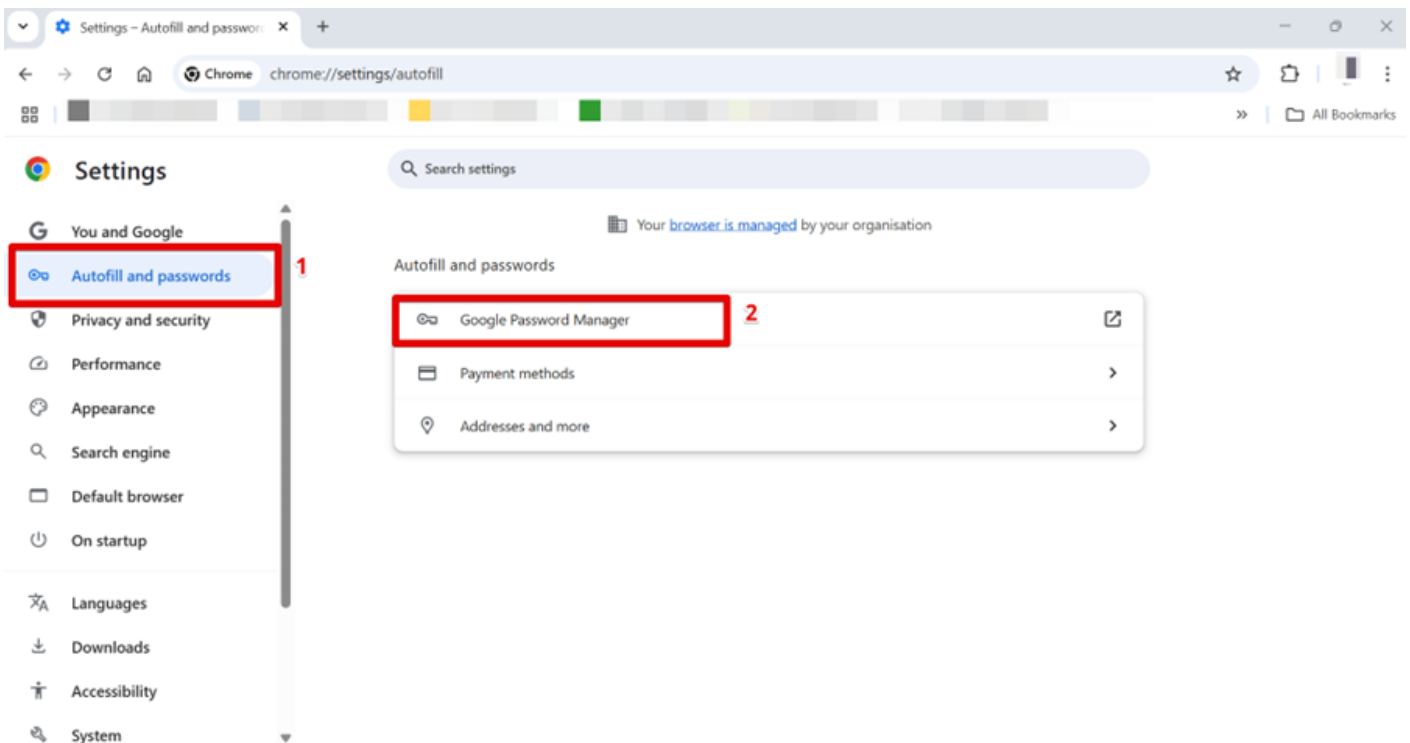
Step 1: Click the three-dot ... menu (top right).



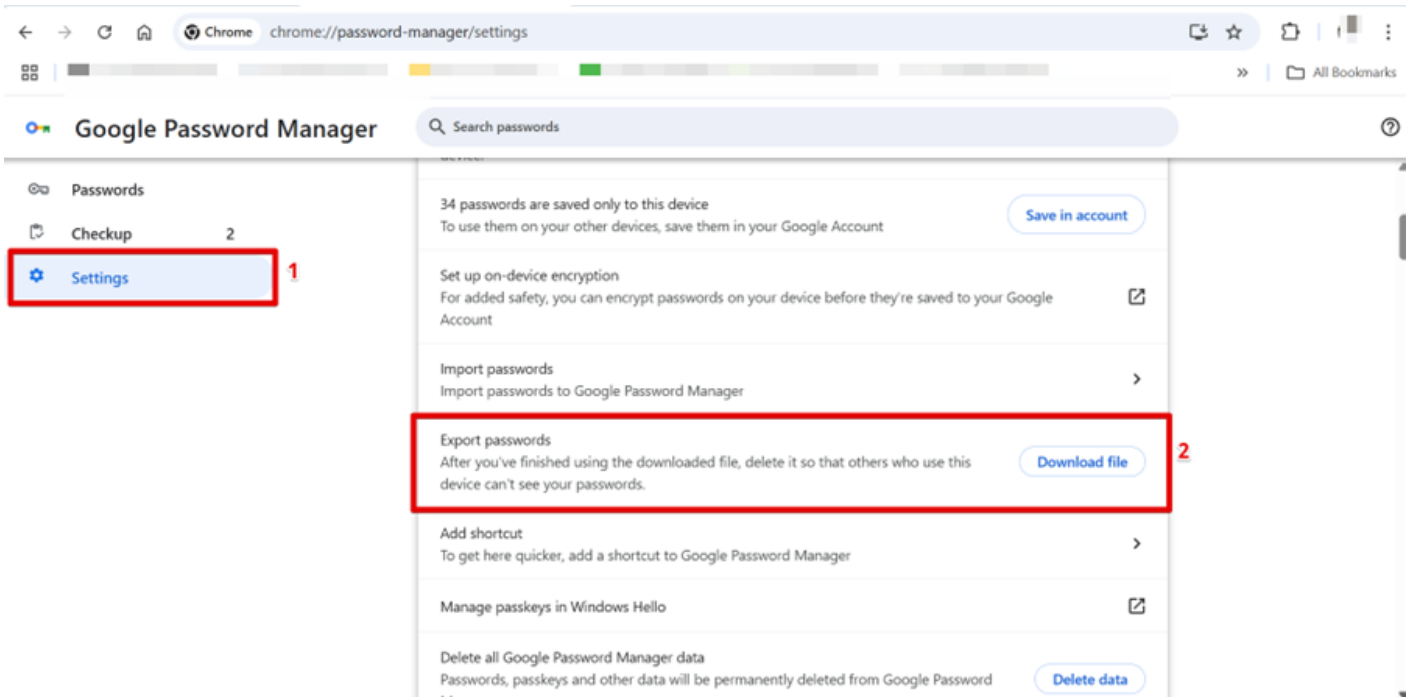
Step 2: Open Chrome > Settings.



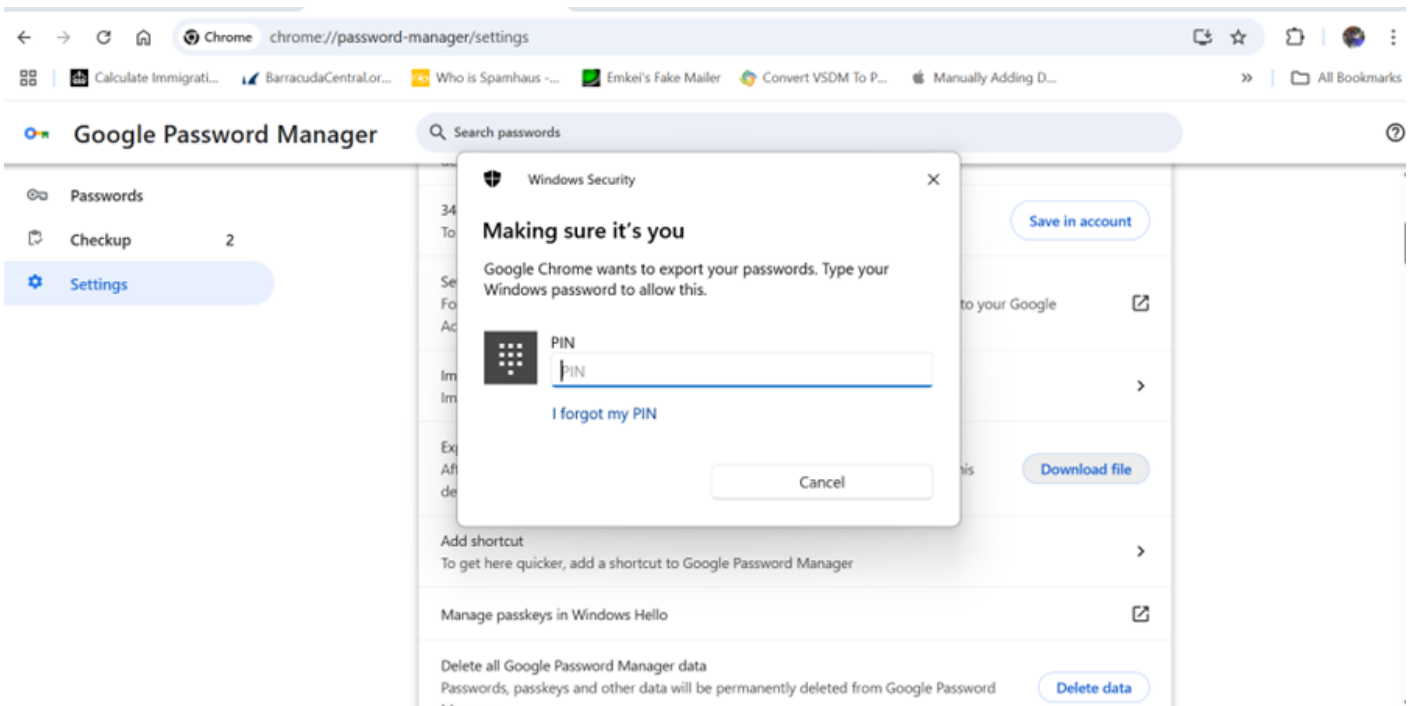
Step 3: Click “Autofill & passwords” > “Google Password Manager”.



Step 4: Click “Settings” > scroll down to “Export passwords” and click on “Download file”.



Step 5: Confirm with your Windows sign-in or account password > save the .csv. (You may want to save it in OneDrive or Box)



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HOW TO: Import or Restore Chrome Browser Passwords

Step 1: Open Chrome.

Step 2: Go to the three-dot ... > Settings > Autofill and Passwords > Google Password Manager

> **Settings (at the left-hand pane).**

Step 3: In the “**Import password**” option click “**Select file**”.

Step 4: Select the `.csv` password file you exported earlier.

Step 5: Click **Open**.

Step 6: Your passwords will now be available in Chrome.

`.csv` is unencrypted. Handle carefully and delete after use.

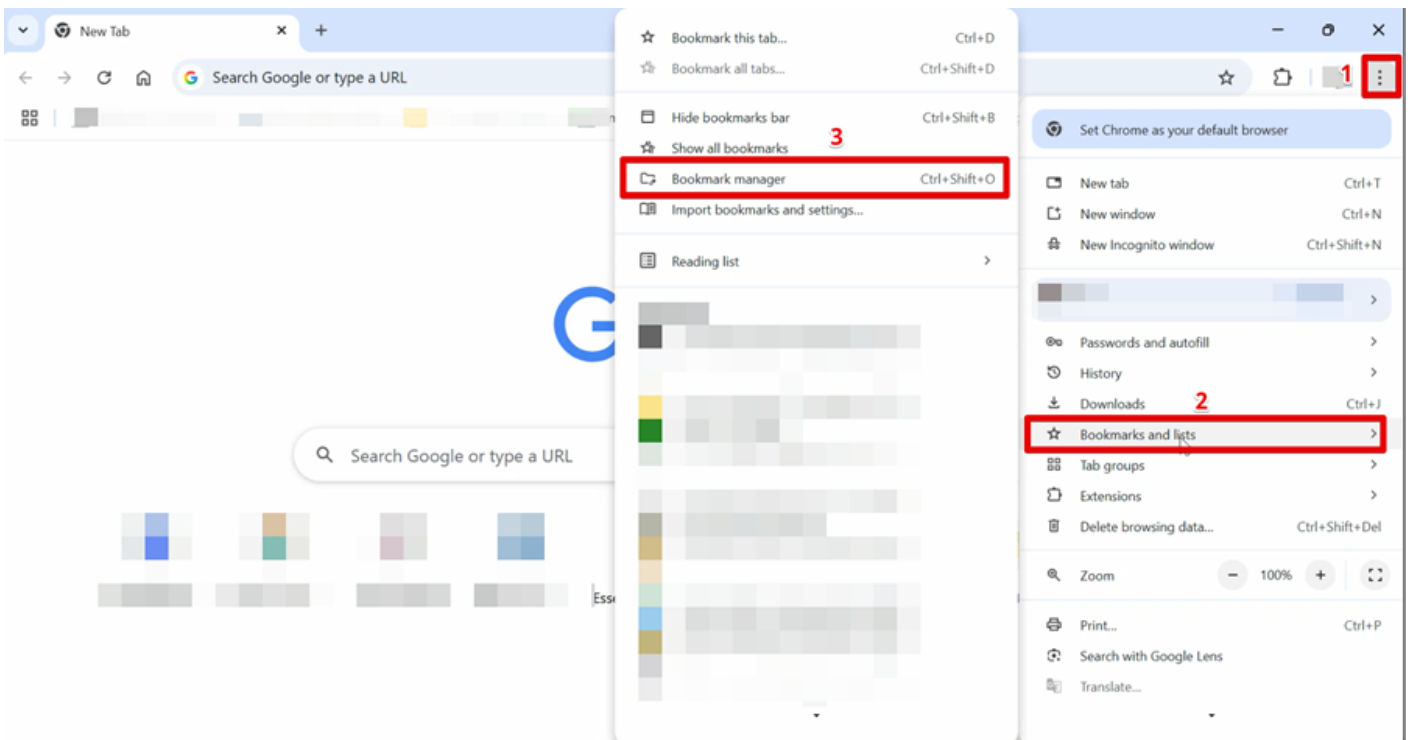
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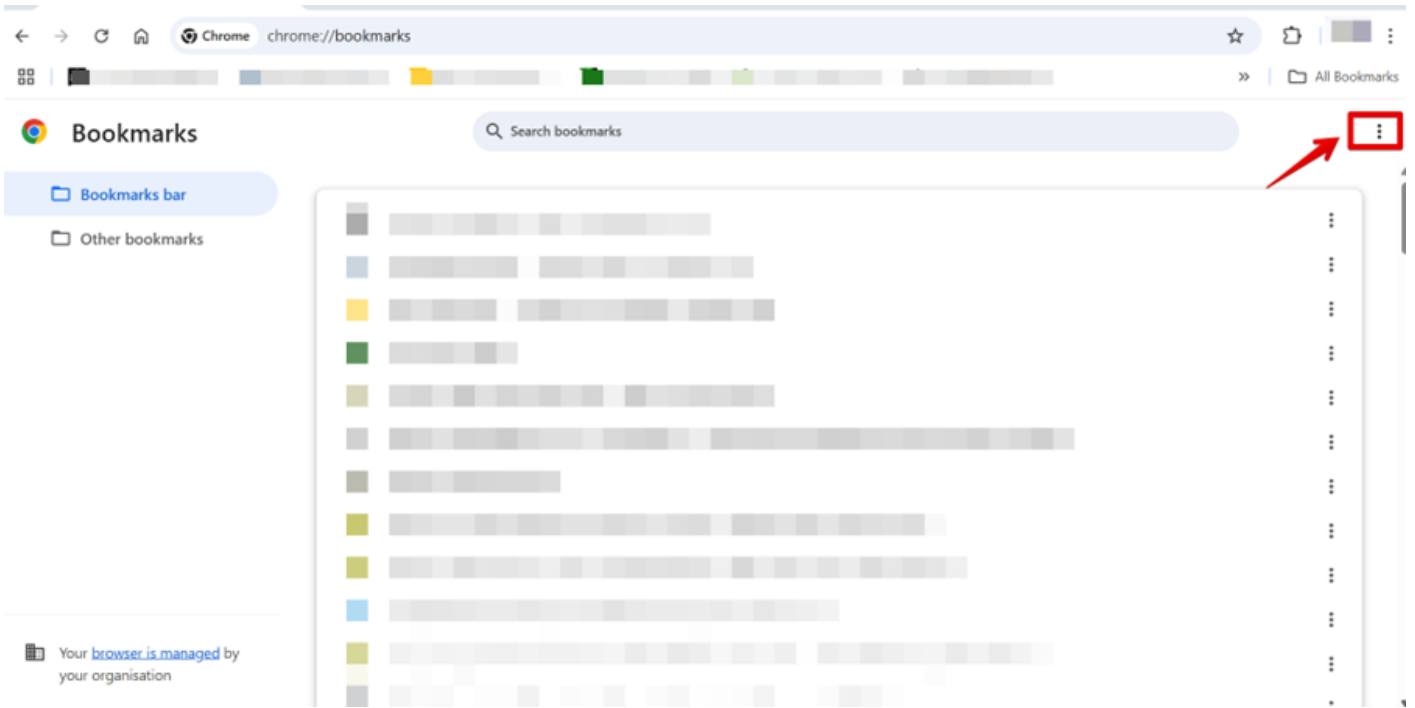
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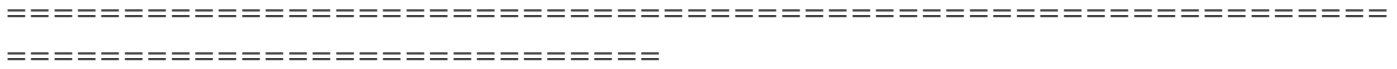
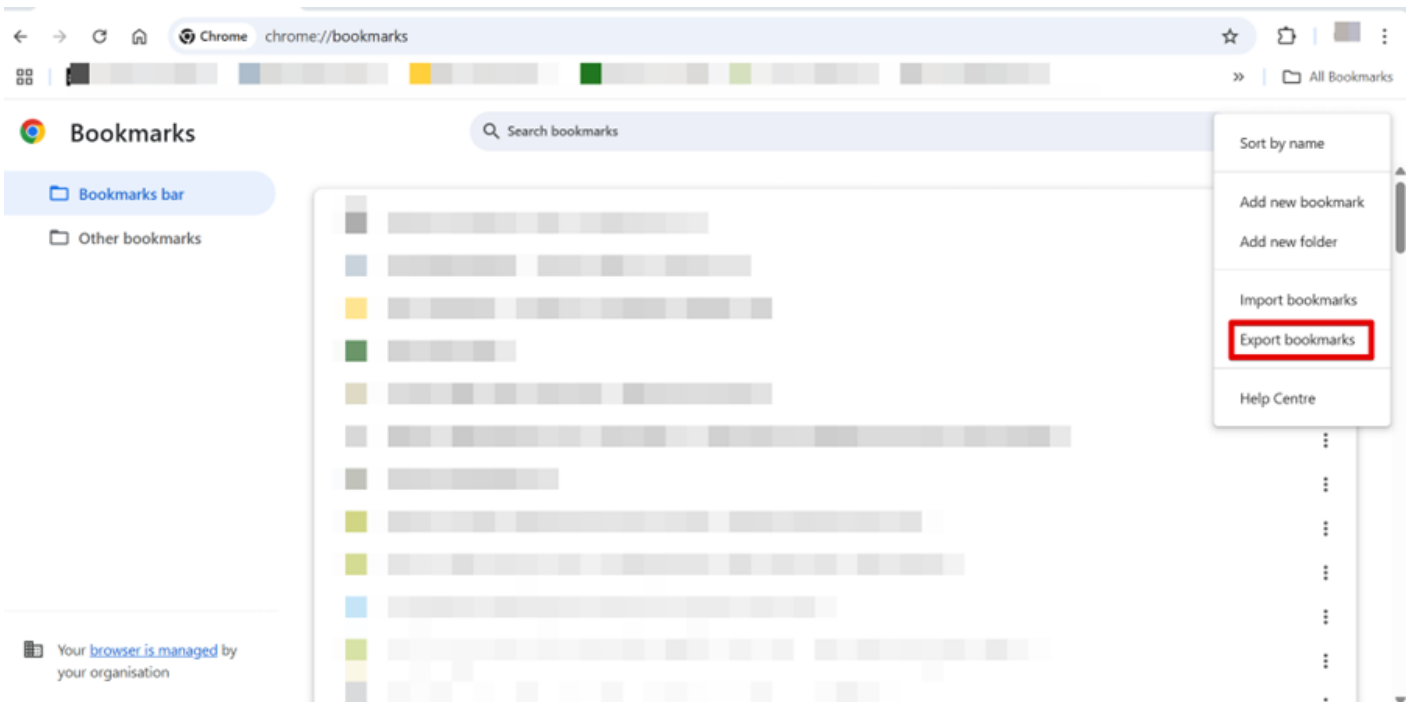
Step 1: Click the three-dot ... menu (top right) > “Bookmarks and lists” > “Bookmarks Manager”.



Step 2: Click ... the three-dot menu



Step 3: Click “Export bookmarks” > and save the .html file (You may want to save it in OneDrive or Box).



HOW TO: Import or Restore Chrome Browser Bookmarks

Step 1: Open **Chrome**.

Step 2: Click the **three dots menu ... > Bookmarks and lists > Bookmark manager**.

Step 3: In the Bookmarks page, click the **three dots menu ... (top right corner)** choose **Import Bookmarks**

Step 4: Locate your exported `.html` bookmarks file you saved earlier.

Step 5: Click **Open**.

Step 6: Your bookmarks will now be restored in Chrome.

Delete HTML files after importing on the new device.